

**MINUTES OF A MEETING OF HINXWORTH PARISH COUNCIL HELD  
IN THE VILLAGE HALL ON THURSDAY 4th JULY 2024 AT 7.00 PM.**

**Present:**

**Mr N. Tiffin (Chairman).**  
**Mr R Cobb (Vice Chairman).**  
**Mr T Dawson**  
**Mrs. E Oliver**  
**Mrs W Kitchener (Clerk)**

**Other persons present:- Tom Tyson District Councillor**

**Apologies: Tony Lloyd, Steve Jarvis Hertfordshire County Councillor.**

**1. The Minutes of the last meeting:** The minutes of the meeting of 2<sup>nd</sup> May were agreed. Proposed by Tony Dawson and seconded by Liz Oliver.

**2. Matters arising not elsewhere on the agenda.**

Nothing to report.

**3. Correspondence:** The quote for the War Memorial repairs see under “any other business”.

**4. Finance:**

**Current Parish Council Funds:** The Councillors agreed to the expenditure for the current month. Proposed by Richard Cobb and seconded by Nick Tiffin.

**Annual Accounts:** The exemption certificate having been signed by the Chairman for 2023/24 (Nicholas Tiffin) and the Financial Officer Responsible (Wendy Kitchener) and has been forwarded PKF Littlejohn LLL (Ref: SBA Team) 1 Westferry Circus, Canary Wharf, London E14 4HD. The accountants responsible for overseeing the Smaller Authorities (England)

All other relevant documents for the Annual Accounts of 2023/2024 have been signed and will be posted on the Hinxworth Parish Council website. Should any resident of Hinxworth require any details or clarification of the current accounts/audit please contact Wendy Kitchener by email [wggk@btinternet.com](mailto:wggk@btinternet.com) or by telephone **land line 01767-313766**, or **mobile 07483822343**.

The Parish Councillors convey their thanks to Jayne Whitfield for completing the external audit of the accounts.

**5. Planning:** Nothing to Report.

**6. Highways:**

**Overgrown Hedges and Verges:** The Parish Councillors as are local residents becoming increasingly concerned about this. Steve Jarvis is to be notified of the problem with emphasis that action must be taken to ensure that what is becoming a dangerous situation is dealt with as a matter of urgency.

**7. Village Hall:** Nothing to Report.

**8. Recreation Ground:**

**Ashwell Accies:** A response is awaited.

**The Three Horseshoes Cricket Club:** The Parish Council has been approached by the Club for them to use the recreation ground for club matches. This requires further discussion between both parties.

**9. The Tennis Court:** Nothing to report.

**10. Allotments:** The installation of water facilities is still under discussion by the Allotmenters.

**11. Any Other Urgent Business:**

**The War Memorial Clock:** Graham Newman completed the annual maintenance on the clock on June 7<sup>th</sup>. He noted there was further work required due to the age of the clock. He has therefore been asked to provide an estimate of the cost and when he will be able to commence the clock repairs.

**Repairs to the War Memorial:** The Parish Council has now received a quote for this work. The Councillors unanimously agreed for the work to go ahead.

**The Grass Cutting at the War Memorial.** The Parish Councillors thanked Susan Cheshire for cutting the grass on a voluntary basis. As an ongoing situation the Councillors would like to make this a permanent arrangement. Therefore they intend to discuss this further with Susan.

**12: Date of the Next Meeting:**

The next Parish Meeting will take place at 7 pm on the 5th of September. The meeting closed at 8.10pm.