

**MINUTES OF A MEETING OF HINXWORTH PARISH COUNCIL HELD
IN THE VILLAGE HALL ON THURSDAY 6th JULY 2023 AT 7.00 PM.**

Present: Mr N. Tiffin (Chairman).
Mr R. Cobb (Vice- Chairman).
Mr T Lloyd.
Mrs W. Kitchener (Clerk)

Other person present;: Steve Jarvis Hertfordshire County Councillor

Apologies: Tony Dawson, Tom Tyson District Councillor.

1. The Minutes of the last meeting: The minutes of the meeting of 31st May were agreed by the Parish Councillors. Proposed by Dick Cobb and seconded by Nick Tiffin.

2. Matters arising not elsewhere on the Agenda.

Incident in the Village:

The Parish Council have been made aware of an assault in the High Street on Tuesday 27th June. This appeared to be over a traffic right of way when passing the school bus (road rage) which was parked to allow the children coming home from the school day to exit the bus. This assault was witnessed by many including the school children exiting the bus. Although this is not a Parish Council matter the Councillors are all clear they do not wish to see this kind of behaviour in the village (or anywhere else). The bus had full CCTV equipment which is now been handed over to the local police, who were called to the incident. The police will consider the next steps to be taken towards the suspected individual who caused the assault. The Parish Council will be writing to Chief Constable of North Hertfordshire Constabulary expressing their concern over the incident, especially with the local children having to witness such events.

3. Correspondence:

Defibrillator Registration: The Department of Health have requested the registration of all defibrillators installed though out the country. Dick Cobb reported he had already registered Hinxworth's defibrillator when it was installed some years ago.

Hertfordshire County Council- Rural Strategic Plan: At this point in time having reviewed the plan, there is no area at present in Hinxworth other than Place Farm and Marsh Farm, that has been identified for further development.

4. Finance:

Current Parish Council Funds: The Councillors agreed to the expenditure for the current month. Proposed by Nick Tiffin and seconded by Tony Lloyd..

Annual Accounts: The exemption certificate having been signed by the Chairman for 2022/23 (Richard Cobb) and the Financial Officer Responsible (Wendy Kitchener) and has been forwarded PKF Littlejohn LLL (Ref: SBA Team) 1 Westferry Circus, Canary Wharf, London E14 4HD. The accountants responsible for overseeing the Smaller Authorities (England)

All other relevant documents for the Annual Accounts of 2022/2023 have been signed and will be posted on the Hinxworth Parish Council website. Should any resident of Hinxworth require any details or clarification of the current accounts/audit please contact Wendy Kitchener by email wgk@btinternet.com or by telephone **land line 01767-313766**, or **mobile 07483822343**.

The Parish Councillors convey their thanks to Jayne Whitfield for completing the external audit of the accounts.

5. Planning:

Planning Consultations: Application 23/01232/FP Place Farm, New Inn Road. The Parish Council agreed in principle to "no objection" to this application subject to Hertfordshire Highways approving the new access to Barn A from the farm track/road.

6. Highways:

Traffic Calming Feasibility Study: Steve Jarvis reported stage one funding has been approved. The installation of the traffic calming verge gates is therefore likely to begin in the autumn.

7. Village Hall: Nothing to report.

8. Recreation Ground:

The Archery Club: A request has been received from the Archery Club for them to install coloured brushes to define the archery boundary lines. The Parish Councillors agreed to this request but require to know how many will be installed and where. Also the Councillors need to ensure they would not be a problem to other users of the Recreation Ground.

9. The Tennis Court:

The Net Posts: These have now been installed.

10. Allotments:

The Allotment Group: The Parish Councillors again discussed the sustainability of the allotments going forward as it is now thirteen years since the Allotment Group was set up. It has been agreed the Allotment Group at their next planned Committee meeting should come forward with suggestions of how they see the way forward and what is required to make this viable and productive. The Parish Councillors look forward to the proposals in due course. Dick Cobb is now to arrange a meeting with the allotmenters and report back at the next Parish Council meeting on September 7th.

11. Any Other Urgent Business: Nothing to report.

12: Date of the Next Meeting: Thursday 7th September 2023 in the Village Hall at 7.00pm. The meeting closed at 7.55pm.