

**MINUTES OF A MEETING OF HINXWORTH PARISH COUNCIL HELD ON**  
**THURSDAY 7th JUNE 2018 IN THE VILLAGE HALL AT 7.00 PM.**

**Present:**

**Mr R. Cobb (Chairman)**  
**Mr R. Lewis (Vice Chairman)**  
**Mr D. Osmond**  
**Mr E. Sore**  
**Mr N. Tiffin**  
**Mrs W. Kitchener (Clerk)**

**Other Person Present - Steve Jarvis Hertfordshire County Councillor**

**1. The Minutes of the last meeting:** The minutes of the meeting of 3<sup>rd</sup> May were agreed by the Parish Councillors and signed by the Chairman. Proposed by Nicholas Tiffin and seconded by Eric Sore.

**2. Matters arising not elsewhere on the Agenda:** Nothing to report.

**3. Correspondence:** Nothing to report.

**4. Finance:**

**Current Parish Council Funds:** The Councillors agreed to the expenditure for the current month. Proposed by Nicholas Tiffin and seconded by David Osmond.

**Smaller Authorities (England):** The exemption certificate has now been signed by the Chairman (Richard Cobb) and the Financial Officer Responsible (Wendy Kitchener) and will be forwarded PKF Littlejohn LLL (Ref: SBA Team) 1 Westferry Circus, Canary Wharf, London E14 4HD. The accountants responsible for overseeing the Smaller Authorities (England).

All other relevant documents for the Annual Accounts of 2017/2018 have been signed and will be posted on the Hinxworth Parish Council website by July 2<sup>nd</sup>. Should any resident of Hinxworth require any details or clarification of the current accounts/audit please contact Wendy Kitchener by email [wggk@btinternet.com](mailto:wggk@btinternet.com) or by telephone 01767-313766.

The Parish Councillors convey their thanks to Jayne Whitfield who carried out the audit.

**5. Planning:** Nothing to report.

**6. Highways:**

**The Condition of the Roads in the Area.** Since their concern over the potholes issue as reported last month the Parish Councillors are pleased to see many of these have been repaired. Richard Cobb will provide Hertfordshire Highways with photographs of the remaining and additional potholes not yet reported. These are to be forwarded to Steve Jarvis, Hertfordshire County Councillor and Gary Henning Hertfordshire Highways for their urgent attention. The flooding in New Inn Road is still a concern. Steve Jarvis reported he will follow this up.

**The Smiley Face Speed Signs for the Village:** Steve Jarvis reported he and Gary Henning are initiating a survey as to where these should be sited in the Village as there are many considerations to be taken into account. Richard Cobb requested a copy of the survey be forwarded to the Parish Council as soon as it is available.

**7. Village Hall:** The Village Hall Management Committee has agreed to the defibrillator equipment currently held in store by Russell Lewis can now be stored in the Village Hall.

**8. Recreation Ground:**

**The Entrance Road to the Car Park:** David Granger has repaired the potholes.

**The Play Area:** The Parish Councillors, as a working party, have now pressure washed the play area surface.

**9. The Tennis Court:** Nothing to report.

**11. Any Other Urgent Business:**

**The War Memorial Clock:** A. James of Saffron Walden has been contacted to arrange an appointment for the maintenance of the War Memorial Clock. They have replied and intend to get back in contact in the near future to arrange a convenient date.

**Defibrillator Training:** A further training session is to be arranged on either Tuesday October 2<sup>nd</sup> or 9<sup>th</sup>. Russell Lewis is to arrange.

**Red Ensign Day:** Details of this annual event have been received. Graham White is to be contacted for him to fly the flag in the Village on September 3<sup>rd</sup>.

**12: Date of the Next Meeting-** Thursday July 5<sup>th</sup> 2018 at **7.00pm** in the Village Hall. The meeting closed at 8.05pm.