

**MINUTES OF A MEETING OF HINXWORTH PARISH COUNCIL HELD ON
THURSDAY 4th JANUARY 2018 IN THE VILLAGE HALL AT 7.00 PM.**

Present:

Mr R. Cobb (Chairman)
Mr D. Osmond
Mr E. Sore
Mr N Tiffin
Mrs W. Kitchener (Clerk)

Other Persons Present:- Steve Jarvis Hertfordshire County Councillor.

Apologies: Russell Lewis.

1. The Minutes of the last meeting: The minutes of the meeting of 7th December were agreed by the Parish Councillors and signed by the Chairman. Proposed by Eric Sore and seconded by Nicholas Tiffin.

2. Matters arising not elsewhere on the Agenda: Nothing to report.

3. Correspondence: Nothing to report.

4. Finance:

Current Parish Council Funds: The Councillors agreed to the expenditure for the current month. Proposed by Richard Cobb and seconded by Nicholas Tiffin.

5. Planning:

Planning Application ref: 17/04092/FPH and 17/04093/LBC Rose Cottage, New Inn Road, Hinxworth, SG7 5HE.

Hinxworth Parish Councillors agreed unanimously to no objection to the above planning applications.

Planning Application ref: 17/04196/PNQ Saltmore Farm., New Inn Road, Hinxworth, SG7 5EZ.

Hinxworth Parish Councillors agreed unanimously to no objection to the above planning application.

6. Highways:

Potholes: Two of the potholes in the High Street have been repaired.

Drains in the High Street/Homefield Area: There has been no further information from Hertfordshire Highways as to when this matter is to be resolved.

7. Village Hall: Nothing to report.

8. Recreation Ground:

The Playground Inspection Report: The report has now been received. Items that need addressing are very low risk or low risk. The Councillors will review any action required within the next few weeks.

Hinxworth Archers:- The annual renewal agreement for April 2018 to March 2019 is to be drawn up.

9. The Tennis Court: Nothing to report.

10. The Allotments:

The Lease: A revised lease has been received from North Herts District Council. It appears the original Parish Council acknowledgement of the lease to be continued for an additional five years from 2015/2020 which was signed and returned to NHDC in September 2015 has subsequently has gone astray.

The Councillors will be in discussion with NHDC as to how this matter should be addressed.

11. Any Other Urgent Business:

Steve Jarvis - Hertfordshire County Councillors Report:- Gritting: This is under review with the possible revision to procedures in light of the heavy snow fall in early December.

Hinxworth Parish Council Website: The first “draft” of the website has been forwarded to the Councillors by Joe Perrione. Apart from some fine tuning and the inclusion of items yet to be specified it is hoped the website will be completed within the forthcoming weeks.

Data Protection: The Parish Councillors are to review the following points required by the legislation due to come in on May 25th 2018:-

1. Carry out an 'Impact Assessment' of the datasets they are responsible for.
2. Identify each of the Data Processors you use, and enter into a written contract with them.
3. Review your data security practices and data protection training.
4. Appoint an appropriate person to act as your Data Protection Officer on an ongoing basis.

12: Date of the Next Meeting: Thursday February 1st 2018 at **7.00pm** in the Village Hall.
The meeting closed at 8.10pm.